

CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS
Minutes of April 20, 2023 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on April 20, 2023, in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Bobby Elledge, Dee Ann Littlefield, Chase Broussard, Richard Harding, and John Grunseich. Roy Boswell and Oat Deweber were absent. Chief Appraiser, Lisa Murphy and Office Manager, Lisa McLachlan were also present.

2023-033. At 6:00 p.m. John Grunseich called the Board of Directors meeting to order.

2023-034. A quorum was established (5 of 7).

2023-035. Public Access: No one from the public was present to address the board.

2023-036. See item 2023-039.

2023-037. Bobby Elledge made a motion, seconded by Dee Ann Littlefield, to approve the minutes from the March 16, 2023 meeting. Motion passed 5-0-0.

2023-038. John Grunseich made a motion, seconded by Richard Harding, to approve the financial report for March 2023. Motion passed 5-0-0.

2023-039. Chief Appraiser, Lisa Murphy, gave her report presenting detailed information about the upcoming on-site MAP review and proposed request for retention of \$5,000 in unused 2022 funds and returning \$6,000 instead of returning the full \$11,000. There was substantial interaction and discussion with board members about these topics during the course of her report.

2023-040. Motion was made by Bobby Elledge and seconded by John Grunseich for a resolution to retain \$5,000 in surplus funds from the 2022 Budget for specialized methods and procedure services to be provided under contract by Western Valuation and Consulting to assist in the passage of all aspects of the 2023 MAP study. Motion passed 5-0-0.

2023-041. An amendment (attached) to the 2023 Budget, which adds the \$5,000 from the preceding item and reallocates \$595 among other line items in the budget is incorporated by reference into these minutes. Motion to approve the amendment and authorize the Chief Appraiser to make future necessary line item reallocations which require no additional funding, provided that the board be kept abreast of such line item changes through the monthly financial report, was made by Richard Harding, seconded by Dee Ann Littlefield, and passed 5-0-0.

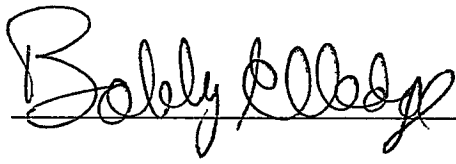
2023-042. After substantial review, discussion, and an increase in legal expense from \$6,000 to \$10,000; motion to approve the attached (includes revision to legal expense) 2024 Preliminary Budget was made by John Grunseich, seconded by Dee Ann Littlefield, and passed 5-0-0.

2023-043. 2023 and 2024 Collector and Appraiser salary schedule for education certification was tabled.

2023-044. Public Investment Officer, Lisa McLachlan, reported investment of \$20,000 in a Legend Bank 12-month Certificate of Deposit at 4.10% which will yield \$820 on February 17, 2024.

2023-045. Next meeting was set for June 22, 2023 at 6 pm.

2023-046. Meeting was adjourned at 8:15 pm. Motion made by Chase Broussard, seconded by Dee Ann Littlefield, and passed 5-0-0.



Bobly Abbey

(signature and office) Clay County Appraisal District